



Wheeler Campbell



CHARTERED ACCOUNTANTS
AUSTRALIA - NEW ZEALAND

Performance Report

**Manawatu District Neighbourhood Support
For the year ended 30 June 2021**

Prepared by Wheeler Campbell



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Compilation Report

Manawatu District Neighbourhood Support For the year ended 30 June 2021

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Manawatu District Neighbourhood Support for the year ended 30 June 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Committee are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Manawatu District Neighbourhood Support other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.



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Disclaimer

The financial statements were prepared exclusively for your benefit. Neither we, nor any of our employees accept any responsibility on any grounds whatsoever, including liability in negligence, for the contents of the financial statements to any other person.

A handwritten signature in blue ink, appearing to read "M. Campbell", positioned above a horizontal line.

Wheeler Campbell
Chartered Accountants

Feilding

Dated: 12 October 2021



Entity Information

Manawatu District Neighbourhood Support For the year ended 30 June 2021

Legal name of entity

Manawatū District Neighbourhood Support

Entity type and legal basis

Incorporated society

Registration number

CC40016, Society number 1107645

Entity's purpose or mission

Neighbourhood Support Manawatū is a charitable trust and incorporated society, and we are a member organisation of Neighbourhood Support New Zealand.

Neighbourhood Support is a nationwide community-led movement that brings people and neighbourhoods together to create safe, resilient and connected communities. In the Manawatū we work closely with Feilding Police, Manawatū District Council and other community & social organisations.

We promote connectedness and community safety, educate about crime prevention, and support community leaders to establish and maintain contact lists for their streets and areas.

Entity structure

Neighbourhood Support Manawatū is governed by a Governing Committee, elected annually at the Annual General Meeting. The Governing Committee, at the time of reporting, consists of a Chair, Secretary, and four Officers.

Manawatū District Neighbourhood Support employs two people: a general manager, and a dance-fit instructor and coordinator. The general manager reports to the Governing Committee; all other employees and volunteers report to the general manager.

Main sources of entity's cash and resources

The majority of funds for the year ending 30 June 2021 were received from Manawatū District Council in the form of a priority services contract; and from the following organisations in the form of contestable grants: Neighbourhood Support New Zealand, COGS, the Lottery Grants Board, and Eastern & Central Communities Trust.



Main methods used by entity to raise funds

Grant applications, donations or sponsorships.

Entity's reliance on volunteers and donated goods or services

The organisation relies on volunteers as Officers on our Governing Committee, and for some of our projects as part of our priority services contract with Manawātū District Council.

Contact details

Physical address	C.O. Feilding Police, 93 Kimbolton Road, Feilding 4702
Postal address	C.O. Feilding Police, PO Box 341, Feilding 4740
Phone	027 323 7387
Email	connect@nsm.org.nz
Website	www.neighbourhoodsupportmanawatu.org.nz
Facebook	https://www.facebook.com/neighbourhoodsupportmanawatu



Statement of Service Performance

Manawatu District Neighbourhood Support For the year ended 30 June 2021

Description of entity's outcomes

Through our work we have achieved the following outcomes for the year ended 30 June 2021:

- Increased connection, resilience and safety within communities across Manawātū District
- Increased Civil Defence and Emergency Management (CDEM) preparedness
- Improved social, physical, and mental wellbeing for specific groups in our community

Description and quantification of entity's outputs

The outcomes described above align with the three key areas of our work for the year: community engagement, CDEM, and community development.

Community engagement

We undertook regular community outreach to our membership via monthly emails, sharing information on the following

- Crime reports in the district
- Tips & education to prevent being a victim of thefts or burglaries
- General community safety and activity-specific safety recommendations
- News and updates from other community organisations

We have 5,499 members in our database, representing 3,334 households.

Over the 12-month period we sent 9 community newsletters to our members.

We undertook a series of events and initiatives to engage with the community, focusing on safe S.P.A.C.E.S:

- S. Sense of belonging
- P. Pride
- A. Active engagement
- C. Collaboration
- E. Empowerment
- S. Support



These events and initiatives included the following:

- Arts competition for a local school "Hole in the Wall" selfie competition
- Monthly morning teas (August – December) at Community House to connect people in the community
- Supporting Blue Light discos held by Feilding Police team
- Pink Shirt Day (anti-bullying) event in the town square
- Presented at Feilding Friendly Wives meeting
- Participated in Welfare Forums and Seniors Hui hosted by Manawatū District Council
- Exhibiting at a Community Expo event in Feilding
- Attending business networking events hosted by Feilding & District Promotions

Number of events/initiatives: 18

Number of communities of interest engaged with: 5

Estimated number of people in the community reached: 865

Following the Covid-19 response during lockdown we remained involved in supporting 2 vulnerable members of the community by delivering groceries.

CDEM

We participated in rural Community Committee meetings alongside Manawatū District Council's Emergency Management Officer, and support those groups to establish a process for recording information about community resources that could be of use in a civil defence response, and about community needs for people who would need additional support.

We attended 16 meetings representing 16 rural communities.

We supported 3 rural communities to complete their emergency information setup.

To improve our impact in both Community Engagement and CDEM we undertook a project to upgrade our database software, with the goal of enabling more frequent and targeted email communication with members, database access for street coordinators, better handling of emergency management data, and a more user-friendly system for CDEM support.

We also undertook to develop a new website for our organisation, to improve our online presence and create more opportunities to engage online with members and potential members.



Community development

Through our priority services funding from Manawatū District Council we launched two programmes focused on community development, with an emphasis on social, physical, and mental wellbeing.

Our Music & Movement programme was launched in local rest homes as exercise sessions for the residents and we hosted community singalongs to connect the community through music.

Over the 12-month period we conducted 88 sessions (including singalongs), reaching an estimated total of 289 residents.

Our Intergenerational Buddy programme was launched in August in two schools, and expanded in March to serve a total of seven schools across the District. The programme connects kids with older generations to form relationships and develop communication skills, which has health and cognitive benefits for elderly, and learning and development benefits for kids. Our volunteer buddies visit once a week to read with students and support them with their learning goals in the classroom.

Over the 12-month period we had 26 active volunteers, conducted 74 sessions, reaching an estimated 134 students, totalling 212 volunteer hours. during that period.



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Statement of Financial Performance

Manawatu District Neighbourhood Support For the year ended 30 June 2021

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	52,610	38,207
Interest, dividends and other investment revenue	1	24	194
Total Revenue		52,634	38,401
Expenses			
Volunteer and employee related costs	2	50,026	31,386
Costs related to providing goods or service	2	11,329	8,413
Other expenses	2	867	1,162
Total Expenses		62,222	40,961
Surplus/(Deficit) for the Year		(9,588)	(2,560)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



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Statement of Financial Position

Manawatu District Neighbourhood Support As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020
Assets			
Current assets			
Bank accounts and cash	3	28,371	23,960
GST Refund Due		-	446
Total Current Assets		28,371	24,406
Non-current assets			
Property, Plant and Equipment	4	3,468	2,588
Total Non-Current Assets		3,468	2,588
Total Assets		31,839	26,994
Liabilities			
Current liabilities			
Credit Card		336	-
Creditors and accrued expenses		3,419	2,041
Employee costs payable		1,683	1,920
GST Payable		2,166	-
Rounding		-	-
Unspent Grants		15,857	5,067
Total Current Liabilities		23,461	9,028
Total liabilities		23,461	9,028
Total Assets less Total Liabilities (Net Assets)		8,378	17,966
Accumulated funds			
Accumulated surpluses or (deficits)	5	8,378	17,966
Total Accumulated Funds		8,378	17,966


Chairperson



Statement of Cash Flows

Manawatu District Neighbourhood Support For the year ended 30 June 2021

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	71,860	44,970
Interest, dividends and other investment receipts	24	194
Payments to suppliers and employees	(61,516)	(39,775)
GST	(4,549)	(3,826)
Total Cash Flows from Operating Activities	5,820	1,564
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(1,744)	-
Cash Flows from Other Investing and Financing Activities	336	-
Total Cash Flows from Investing and Financing Activities	(1,408)	-
Net Increase/ (Decrease) in Cash	4,412	1,564
Cash Balances		
Cash and cash equivalents at beginning of period	23,960	22,396
Cash and cash equivalents at end of period	28,371	23,960
Net change in cash for period	4,412	1,564



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Statement of Accounting Policies

Manawatu District Neighbourhood Support For the year ended 30 June 2021

Basis of Preparation

Manawatu District Neighbourhood Support has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting

- Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Property, Plant, Equipment and Depreciation

Property plant and equipment are recorded at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Grants

Grants received are included in operating revenue. If particular conditions are attached to a grant that would require it to be repaid if these conditions are not met, then the grant is recorded as a liability until the conditions are satisfied.

Donations

Donations received are included in operating revenue. If particular conditions are attached to a donation that would require it to be repaid if the conditions are not met, then the donation is recorded as a liability until the conditions are satisfied.

Donated goods or services (other than donated assets) are not recognised.

Where significant donated assets are received with useful lives of 12 months or more, and the fair value of the asset is readily obtainable, the donation is recorded at the value of the asset obtained. Where the fair value of the asset is not readily obtainable, the donation is not recorded. Donated assets with useful lives less than 12 months are not recorded.



Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Income Tax

Manawatu District Neighbourhood Support is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST



Notes to the Performance Report

Manawatu District Neighbourhood Support For the year ended 30 June 2021

	2021	2020
1. Revenue		
Donations, fundraising and other similar revenue		
Donations and Grants	52,610	38,207
Total Donations, fundraising and other similar revenue	52,610	38,207
Interest, dividends and other investment revenue		
Interest	24	194
Total Interest, dividends and other investment revenue	24	194
Total Revenue	52,634	38,401
	2021	2020
2. Expenses		
Volunteer and employee related costs		
Wages	50,026	31,386
Total volunteer and employee related costs	50,026	31,386
Costs related to providing goods or services		
Accident Compensation Levies	195	49
Accountancy Fees	1,692	1,121
Advertising	104	-
Community Liasion	261	522
Computer & Database	2,207	1,620
Entertainment	162	-
Licences and Fees	46	-
Merchandise & Uniforms	689	-
Miscellaneous	52	-
Neighbourhood Support Projects & Events	145	-
Office Expenses	179	-
Petrol	72	-
Printing and Stationery	771	528
Programs	933	574
Staff Training	17	-
Subscriptions	-	44
Telephone, Tolls & Internet	1,573	1,749
Vehicles Servicing & Maintenance	2,231	2,204
Total Costs related to providing goods or services	11,329	8,413
Other expenses		
Depreciation	865	1,162
Interest - IRD Use of Money	3	-



Total Other expenses	867	1,162
Total expenses	62,222	40,961
	2021	2020

3. Analysis of assets

Bank accounts and cash

ANZ 00	12,395	8,018
ANZ 01	-	245
ANZ 02	15,976	14,498
ANZ 03	-	1,199
Total Bank accounts and cash	28,371	23,960

4. Property, plant and equipment

This year

Asset Class	Opening Carrying Amount	Purchases	Sales/ Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Plant and Equipment	187	1,744	0	144	187
Motor Vehicles	2,401	0	0	720	2,401
Total	2,588	0	0	865	2,588

Last year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Plant and Equipment	320	0	0	133	320
Motor Vehicles	3,430	0	0	1,029	3,430
Total	3,750	0	0	1,161.8	3,750

2021 2020

5. Accumulated funds

Accumulated Surpluses

Opening Balance	17,966	20,525
Current Year Earnings	-9,588	-2,560
Total Accumulated Surpluses	8,378	17,966



6. Contingent liabilities

There are no contingent liabilities or guarantees as at 30 June 2020 (Last year - nil).

7. Commitments

There are no commitments as at 30 June 2020 (Last year - nil).

8. Related parties

There were no transactions involving related parties during the financial year.

9. Ability to continue operating

The entity will continue to operate for the foreseeable future.

10. Grants & donations

	2021	2020
Manawatu District Council Partnership Fund	30,000	20,800
Crown Payments	2,400	-
NZ Lottery Board	3,750	4,000
Eastern & Central Community Trust	7,400	3,700
Total Stockcrates Ltd	2,000	-
Neighbourhood Support NZ	7,060	9,707
Other Grants & Donations	-	-
Total	\$52,610	\$38,207